

**ATF Streamlined Business Case 2 - With Due Diligence (Hazelwood Lodge)
ATF Quarterly Reporting Form
Application SBC200001 From Hazelwood Lodge Pty Ltd As Trustee For Hazelwood Farming Trust**

Form Submitted 1 Jun 2020, 8:08am AEST

Project Particulars and Reporting Period

* indicates a required field

Report timing

Reports are to align with quarters of the Financial Year (FY) and are required to be lodged within four weeks of the end of each FY quarter for the following reporting periods:

- Quarter 1 FY - 1 July - 30 September
- Quarter 2 FY - 1 October - 31 December
- Quarter 3 FY - 1 January - 31 March
- Quarter 4 FY - 1 April - 30 June.

Reporting Period *

2019-20 - Qtr 3

Grant recipient and project details

Name of grant recipient *

Hazelwood Lodge Pty Ltd

Must be the same as the lead applicant organisation with whom the Department has executed a financial agreement.

Project Title *

Hazelwood Estate - Luxury Country Retreat

Must be the same as stated in the ATF Business Case application.

Total Funding Approved under the ATF (GST exclusive) *

\$1,842,500.00

Must be a dollar amount.

Input the amount approved by the Authorising Officer

Project Progress

* indicates a required field

Achievements

Achievements for the reporting period *

Good progress has been made on Milestone 2 (Stage 1) during the reporting period from Commencement Date (9 March 2020) to 30 April 2020.

Construction Documentation is well progressed, the tender package is prepared, and three Queensland construction companies were shortlisted as tender candidates with tenders due Friday 12 June 2020, with a fourth company invited to tender after one of the original companies was unable to tender. A certifier was engaged to undertake the Building Approval and the Plumbing and Drainage approval has been submitted. Both of these approvals are to be completed in the subsequent reporting period.

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Milestones and Activity Summary

Progress against milestones (for this reporting period) as agreed in the Financial Incentive Agreement, Project Plan and / or any agreed variations is to be reported here.

Any milestones overdue from the previous reporting period or rescheduled to this reporting period are to be included and progress reported here.

Click 'Add More' to add additional lines.

Milestone/ activity description	Original projected start date	Actual / estimated start date	Original projected end date	Actual / estimated end date	Explanation of variance
Construction documenta- tion	9 March 2020	9 March 2020	5 June 2020	Complete	No variance
Building tender process	9 March 2020	15 May 2020	5 June 2020	26 June 2020	Minor delay in finalising construction documentation due to COVID-19 availability
Building Approval and Plumbing & Drainage Permit	9 March 2020	9 March 2020	5 June 2020	26 June to 10 July 2020	Minor delay in receiving waste water approval due to the delay in the required Waste-water Report due to lab availability during the COVID-19 shutdown.
	As per Project Plan		As per Project Plan		

Milestones and activities progress commentary

Provide a **summary of progress** during this reporting period against the milestones and activities that were due to be completed.

Highlight any risks of not meeting milestones or delivering activities on time for the coming quarter.

Provide an overall assessment of progress, using the traffic light reporting indicators below (green/amber/red).

- Green - No current issues
- Amber - Issues being managed
- Red - Significant issues being managed

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- Grey - Not yet applicable.

Progress with milestones and activities comments *

Activity 1: Construction Documentation.

As part of the construction documentation process the following reports and engineering work was undertaken in the reporting period:

- Architectural Plans
- Civil Engineering
- Hydraulic Engineering
- Structural Steel Engineering
- Electrical Engineering
- Detailed Site Survey
- Geotech Report
- Wastewater Report
- Accessibility Report
- Certification and Energy Report

Construction documentation is largely complete, with one exception being the Wastewater Report. This report is awaiting soil testing in a lab, which has experienced processing delays due to COVID-19.

Activity 2: Building Tender Process:

Sch. 4(4)(7)(1)(c) - Disclosing trade secrets, business affairs or research

Activity 3: Building Plumbing Permit

A certifier was engaged to facilitate the Building Approval process, and the Plumbing and Drainage approval was lodged. Both approvals can be finalised upon completion of the wastewater approval in the next reporting period.

The only delay foreseen in obtaining the Building Approval and the Plumbing & Drainage Permit is in the wastewater approval required from the Department of Environment & Science, due to the delay in the required Wastewater Report due to lab availability during the COVID-19 shutdown. It is anticipated that the Building Approval and the Plumbing and Drainage Permit will be obtained between 26 June and 10 July 2020, approx. 3-5 weeks after the original 5 June 2020 completion date. The exact timing is dependent on processing times at the Department of Environment & Science, who will receive the finalised wastewater report in the first week of June and we have been advised they typically provide approval within a month.

Completion of Milestone 2:

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We estimate a revised completion date of Stage 1 of 26 June to 10 July 2020 and therefore advise that we will be unable to provide evidence of completion of Stage 1 by the Milestone Date of 15 June 2020 for Milestone 2.

We can provide evidence that all aspects of Stage 1 have been completed, except for the wastewater approval (the last item required by the certifier to sign off on the Building Approval and Scenic Rim Regional Council issuing a Plumbing and Drainage Permit) by the original Milestone Date.

Traffic light - milestones and activity progress report *

- Green
- Amber
- Red
- Grey

Budget and expenditure report

Progress against expenditure of the grant funding budget as agreed in the Financial Incentive Agreement, Project Plan and / or any agreed variations is to be reported here. Any budget carried over from the previous reporting period is to be included and progress reported here.

Budget item description	Budget item value	Predicted timing of expenditure (as per Project Plan)	Actual spent as at end of quarter
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Sch. 4(4)(7)(1)(c) - Disclosing trade secrets, business affairs or information



Budget and expenditure commentary

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If required, **provide commentary explaining any variance** in the expenditure against the original /amended budget during this reporting period.

Highlight any budget overruns or underspends for the reporting period and the **impact on budget for the coming quarter**. Also provide an overall assessment of budget and expenditure management, using the traffic light indicators below (green/amber/red).

- Green - No current issues
- Amber - Issues being managed
- Red - Significant issues being managed
- Grey - Not yet applicable.

Budget and expenditure comments *

Sch. 4(4)(7)(1)(c) - Disclosing trade secrets, business affairs or research



Traffic light - budget and expenditure report *

- Green
- Amber
- Red
- Grey

Regulatory and legal

Where relevant, provide a summary of progress with any regulatory or legal aspects of the project for this reporting period. This may include:

- applications for licences or approvals required for construction or operation
- progress with negotiating contracts or agreements with commercial or non-commercial entities required for delivery of the project
- compliance with existing regulatory requirements and licences, including (but not limited to) workplace health and safety, environmental authorities, operations permits etc
- legal action involving project stakeholders or partners.

Provide an overall assessment of status of regulatory and legal management using the traffic light indicators below:

- Green - No current issues
- Amber - Issues being managed

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- Red - Significant issues being managed
- Grey - Not yet applicable.

Regulatory and legal progress comments *

Sch. 4(4)(7)(1)(c) - Disclosing trade secrets, business affairs or research



If not relevant to your project, insert N/A.

Traffic light - regulatory and legal *

- Green
- Amber
- Red
- Grey

Stakeholder engagement and communications

Where relevant, provide a summary of progress with stakeholder engagement activities and communications for the project. This may include:

- managing expectations of the local community regarding the project
- establishing relationships with industry partners, various levels of government or community groups to gain support for delivery of aspects of the project
- public relations and media activities undertaken during the reporting period.

Provide an overall assessment of status of stakeholder engagement and communications using the traffic light indicators below:

- Green - No current issues
- Amber - Issues being managed
- Red - Significant issues being managed
- Grey - Not yet applicable.

Traffic light - stakeholder engagement and communications *

- Green
- Amber
- Red
- Grey

Risk management

A comprehensive risk management framework should be applied in the delivery of each funded project. Regular review of risks, both existing and emerging should be conducted and inform management actions in the delivery of the project.

Provide an overall status assessment of risk management using the traffic light indicators below:

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- Green - No current issues
- Amber - Issues being managed
- Red - Significant issues being managed
- Grey - Not yet applicable.

Attach a copy of the current risk matrix / risk register for the project *

Filename: Current Risk Matrix 01 06 2020.pdf
File size: 139.0 kB

Comment on any risks that have escalated or been realised since the last reporting period, reasons and mitigation strategies; or insert N/A. *

Licenses, permits and other regulatory constraints - a delay occurred in lab testing (due to COVID-19 shutdown), which will delay the Building Approval and Plumbing & Drainage Permit being issued by a few weeks. No risk treatment required.

Sec. 4(4)(7)(f)(c) - Disclosing trade secrets, business affairs or research

Risks relating to community engagement and ongoing success and sustainability of the business post-development have been positively impacted during the reporting period, with a strong response to initial marketing efforts to date and overwhelmingly positive feedback from community, tourism organisations and media following the project announcement with a significant number of enquiries and initial site inspections for large group bookings being booked for 13 June 2020.

Traffic light - risk management *

- Green
- Amber
- Red
- Grey

Benefits Report

* indicates a required field

Benefits reporting

Projects under the ATF have been funded based on the economic and community benefits they are estimated to generate.

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Each project will generate different types of benefits depending on it's type (e.g. product, experience, attraction, infrastructure), location and scale.

Key benefits that underpin the ATF objectives are:

- Jobs supported (construction/development and ongoing operational jobs)
- Additional Overnight Visitor Expenditure attributable to the project
- Annual visitation /patrons using/visiting the product, experience, infrastructure or attraction

Where benefits are not able to be recorded or reported on during the reporting period, please indicate this.

Provide an overall status assessment of benefits realisation using the traffic light indicators below:

- Green - No current issues
- Amber - Issues being managed
- Red - Significant issues being managed
- Grey - Not yet applicable.

Commentary on tourism benefits reported in this period *

At this early stage (pre-construction) and given the backdrop of the COVID-19 shutdown, we don't have any update with regards to the forecast tourism benefits of the project to result from the project once it opens in early 2021.

We are pleased to report that the feedback received from tourism industry organisations and operators, the local community, media prospective visitors, with respect to the announcement of the ATF funding on 11 May 2020 has been overwhelmingly positive.

Traffic light - benefits

- Green
- Amber
- Red
- Grey

Jobs supported this financial year

The intent is to capture construction or project development jobs separate to ongoing operational jobs (i.e. after a product is launched or infrastructure is opened for use).

For construction jobs this may include tradespeople or subcontractors involved in building infrastructure; or tourism professionals creating itineraries related to the new attraction and marketing these in advance of the attraction opening.

Will the project support construction or project development jobs in this financial year? *

- Yes
- No

This includes jobs that are specifically for the delivery of the project, e.g. development of new product, infrastructure construction jobs or jobs creating itineraries. The intent is to capture construction or project development jobs separate to ongoing operational jobs (i.e. after a product is launched or infrastructure is opened for use).

Will the project support operational jobs in this financial year? *

- Yes
- No

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This includes jobs that will be involved in running or operating the product, attraction, infrastructure or experience after it has been launched and is open to tourists.

Job supported - during construction or development of the project

Jobs figures to be captured here include those that are involved in the delivery of the project, prior to tourists being able to use or access the end product, experience, attraction or infrastructure.

'New FTEs' should capture those roles that are created specifically to deliver the project.

'Existing FTEs' should capture those roles that already exist, where the approved project results in this role being extended or the continued profitability of an organisation that supports that job.

How many new construction FTEs is the project estimated to support this financial year? *

8

How many new construction FTEs has the project supported to date? (as at the end of the reporting period) *

1.5

Insert N/A if not relevant

How many existing FTEs is the project estimated to support this financial year for construction/development? *

N/A

Insert N/A if not relevant

How many existing FTEs have been supported to date for construction/development? (as at the end of the reporting period) *

N/A

Insert N/A if not relevant

Indigenous outcomes delivered during the reporting period

Has the project commenced delivering on the Indigenous outcomes that were estimated in the ATF Business Case? *

Yes

No

Do the Indigenous outcomes reported for this period include supporting new or existing Indigenous jobs? *

Yes

No

Comments on Indigenous outcomes achieved this reporting period

Describe how the project has delivered on the Indigenous outcomes for this reporting period *

The tender requires each construction company to submit their indigenous employment

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strategy, so that the project can consider indigenous employment outcomes as part its selection process for the principal building contractor.

Tourism visitor benefits report

Did tourists use the new product, attraction, experience or infrastructure during this reporting period? *

- Yes
 No

If yes, this must be reported below as numbers of visitors using the new product, attraction, experience or infrastructure during the reporting period.

Has the project generated an increase in overnight visitor expenditure (OVE) during this reporting period? *

- Yes
 No

Attachments

Please attach any additional information / reports here:

Filename: HW ATF Budget Update 20 05 2020.xlsx
File size: 18.9 kB
A maximum of 10 files may be attached.

Pages 11 through 17 redacted for the following reasons:

Sch. 4(4)(7)(1)(c) - Disclosing trade secrets, business affairs or research

RTI RELEASE

**ATF Streamlined Business Case 2 - With Due Diligence (Hazelwood Lodge)
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Application SBC200001 From Hazelwood Lodge Pty Ltd As Trustee For Hazelwood Farming Trust**

Form Submitted 30 Jul 2020, 3:49pm AEST

Project Particulars and Reporting Period

* indicates a required field

Report timing

Reports are to align with quarters of the Financial Year (FY) and are required to be lodged within four weeks of the end of each FY quarter for the following reporting periods:

Quarter 1 FY - 1 July - 30 September

Quarter 2 FY - 1 October - 31 December

Quarter 3 FY - 1 January - 31 March

Quarter 4 FY - 1 April - 30 June.

Reporting Period *

2019-20 - Qtr 4

Grant recipient and project details

Name of grant recipient *

Hazelwood Lodge Pty Ltd

Must be the same as the lead applicant organisation with whom the Department has executed a financial agreement.

Project Title *

Hazelwood Estate - Luxury Country Retreat

Must be the same as stated in the ATF Business Case application.

Total Funding Approved under the ATF (GST exclusive) *

\$1,842,500.00

Must be a dollar amount.

Input the amount approved by the Authorising Officer

Project Progress

* indicates a required field

Achievements

Achievements for the reporting period *

Completion of Stage 1, including construction documentation, tender process and building/plumbing permit.

Milestones and Activity Summary

Progress against milestones (for this reporting period) as agreed in the Financial Incentive Agreement, Project Plan and / or any agreed variations is to be reported here.

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Any milestones overdue from the previous reporting period or rescheduled to this reporting period are to be included and progress reported here.

Click 'Add More' to add additional lines.

Milestone/ activity description	Original projected start date	Actual / estimated start date	Original projected end date	Actual / estimated end date	Explanation of variance
Activity 1 (Stage 1)	9/3/20	9/3/20	5/6/30	5/6/30	No variance
Activity 2 (Stage 1)	9/3/20	15/5/20	5/6/30	Complete 26/6/20	Per last re- port
Activity 3 (Stage 1)	9/3/20	9/3/20	5/6/30	Complete 15/7/20	Per last re- port
	As per Project Plan		As per Project Plan		

Milestones and activities progress commentary

Provide a **summary of progress** during this reporting period against the milestones and activities that were due to be completed.

Highlight any risks of not meeting milestones or delivering activities on time for the coming quarter.

Provide an overall assessment of progress, using the traffic light reporting indicators below (green/amber/red).

- Green - No current issues
- Amber - Issues being managed
- Red - Significant issues being managed
- Grey - Not yet applicable.

Progress with milestones and activities comments *

Sch. 4(4)(7)(1)(c) - Disclosing trade secrets, business plans or research



2021.

Traffic light - milestones and activity progress report *

- Green
- Amber
- Red
- Grey

Budget and expenditure report

Progress against expenditure of the grant funding budget as agreed in the Financial Incentive Agreement, Project Plan and / or any agreed variations is to be reported here. Any budget carried over from the previous reporting period is to be included and progress reported here.

Budget item description	Budget item value	Predicted timing of expenditure (as per Project Plan)	Actual spent as at end of quarter
--------------------------------	--------------------------	--	--

Sch. 4(4)(7)(1)(c) - Disclosing trade secrets, business affairs or research



Budget and expenditure commentary

If required, **provide commentary explaining any variance** in the expenditure against the original /amended budget during this reporting period.

Highlight any budget overruns or underspends for the reporting period and the **impact on budget for the coming quarter**. Also provide an overall assessment of budget and expenditure management, using the traffic light indicators below (green/amber/red).

- Green - No current issues
- Amber - Issues being managed

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- Red - Significant issues being managed
- Grey - Not yet applicable.

Budget and expenditure comments *

Sch. 4(A)(7)(1)(c) - Disclosing trade secrets, business affairs or research



Traffic light - budget and expenditure report *

- Green
- Amber
- Red
- Grey

Regulatory and legal

Where relevant, provide a summary of progress with any regulatory or legal aspects of the project for this reporting period. This may include:

- applications for licences or approvals required for construction or operation
- progress with negotiating contracts or agreements with commercial or non-commercial entities required for delivery of the project
- compliance with existing regulatory requirements and licences, including (but not limited to) workplace health and safety, environmental authorities, operations permits etc
- legal action involving project stakeholders or partners.

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Provide an overall assessment of status of regulatory and legal management using the traffic light indicators below:

- Green - No current issues
- Amber - Issues being managed
- Red - Significant issues being managed
- Grey - Not yet applicable.

Regulatory and legal progress comments *

Building / Plumbing Permit received in the Q4 reporting period.

Sch. 4(3)(7)(1)(c) - Disclosing trade secrets, business affairs or research



If not relevant to your project, insert N/A.

Traffic light - regulatory and legal *

- Green
- Amber
- Red
- Grey

Stakeholder engagement and communications

Where relevant, provide a summary of progress with stakeholder engagement activities and communications for the project. This may include:

- managing expectations of the local community regarding the project
- establishing relationships with industry partners, various levels of government or community groups to gain support for delivery of aspects of the project
- public relations and media activities undertaken during the reporting period.

Provide an overall assessment of status of stakeholder engagement and communications using the traffic light indicators below:

- Green - No current issues
- Amber - Issues being managed
- Red - Significant issues being managed
- Grey - Not yet applicable.

Traffic light - stakeholder engagement and communications *

- Green
- Amber
- Red
- Grey

Risk management

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A comprehensive risk management framework should be applied in the delivery of each funded project. Regular review of risks, both existing and emerging should be conducted and inform management actions in the delivery of the project.

Provide an overall status assessment of risk management using the traffic light indicators below:

- Green - No current issues
- Amber - Issues being managed
- Red - Significant issues being managed
- Grey - Not yet applicable.

Attach a copy of the current risk matrix / risk register for the project *

Filename: Project Risk Matrix 30 06 20.pdf
File size: 12.6 kB

Comment on any risks that have escalated or been realised since the last reporting period, reasons and mitigation strategies; or insert N/A. *

Licenses, permits and other regulatory constraints - variation in issued ERA63 license required. No risk treatment required at this stage.

Sch. 4(4)(7)(1)(c) - Disclosing trade secrets, business affairs or research

COVID-19 pandemic risk - monitoring any potential impact on building material supply chain and ability to operate in 2021. No risk treatment required at this stage.

Sch. 4(4)(7)(1)(c) - Disclosing trade secrets, business affairs or research

The risk matrix attached is unchanged since last reporting period. We hope to be able to reduce the noted risks for Unforeseen Costs and COVID-19 Pandemic Risk in the next reporting period.

Traffic light - risk management *

- Green
- Amber
- Red
- Grey

Benefits Report

* indicates a required field

Benefits reporting

Projects under the ATF have been funded based on the economic and community benefits they are estimated to generate.

Each project will generate different types of benefits depending on it's type (e.g. product, experience, attraction, infrastructure), location and scale.

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Key benefits that underpin the ATF objectives are:

- Jobs supported (construction/development and ongoing operational jobs)
- Additional Overnight Visitor Expenditure attributable to the project
- Annual visitation /patrons using/visiting the product, experience, infrastructure or attraction

Where benefits are not able to be recorded or reported on during the reporting period, please indicate this.

Provide an overall status assessment of benefits realisation using the traffic light indicators below:

- Green - No current issues
- Amber - Issues being managed
- Red - Significant issues being managed
- Grey - Not yet applicable.

Commentary on tourism benefits reported in this period *

No update yet.

Traffic light - benefits

- Green
- Amber
- Red
- Grey

Jobs supported this financial year

The intent is to capture construction or project development jobs separate to ongoing operational jobs (i.e. after a product is launched or infrastructure is opened for use). For construction jobs this may include tradespeople or subcontractors involved in building infrastructure; or tourism professionals creating itineraries related to the new attraction and marketing these in advance of the attraction opening.

Will the project support construction or project development jobs in this financial year? *

- Yes
- No

This includes jobs that are specifically for the delivery of the project, e.g. development of new product, infrastructure construction jobs or jobs creating itineraries. The intent is to capture construction or project development jobs separate to ongoing operational jobs (i.e. after a product is launched or infrastructure is opened for use).

Will the project support operational jobs in this financial year? *

- Yes
- No

This includes jobs that will be involved in running or operating the product, attraction, infrastructure or experience after it has been launched and is open to tourists.

Job supported - during construction or development of the project

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Jobs figures to be captured here include those that are involved in the delivery of the project, prior to tourists being able to use or access the end product, experience, attraction or infrastructure.

'New FTEs' should capture those roles that are created specifically to deliver the project.

'Existing FTEs' should capture those roles that already exist, where the approved project results in this role being extended or the continued profitability of an organisation that supports that job.

How many new construction FTEs is the project estimated to support this financial year? *

8

How many new construction FTEs has the project supported to date? (as at the end of the reporting period) *

3

Insert N/A if not relevant

How many existing FTEs is the project estimated to support this financial year for construction/development? *

N/A

Insert N/A if not relevant

How many existing FTEs have been supported to date for construction/development? (as at the end of the reporting period) *

N/A

Insert N/A if not relevant

Indigenous outcomes delivered during the reporting period

Has the project commenced delivering on the Indigenous outcomes that were estimated in the ATF Business Case? *

- Yes
 No

Do the Indigenous outcomes reported for this period include supporting new or existing Indigenous jobs? *

- Yes
 No

Comments on Indigenous outcomes achieved this reporting period

Describe how the project has delivered on the Indigenous outcomes for this reporting period *

We anticipate indigenous outcomes to be delivered through construction, commencing next reporting period, per indigenous employment strategy being a criteria of the tender.

Tourism visitor benefits report

Did tourists use the new product, attraction, experience or infrastructure during this reporting period? *

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- Yes
- No

If yes, this must be reported below as numbers of visitors using the new product, attraction, experience or infrastructure during the reporting period.

Has the project generated an increase in overnight visitor expenditure (OVE) during this reporting period? *

- Yes
- No

Attachments

Please attach any additional information / reports here:

Filename: 200728_Hazelwood_Project Programme_Rev 06.pdf
File size: 141.1 kB
A maximum of 10 files may be attached.

RTI RELEASE

Pages 27 through 28 redacted for the following reasons:

Sch. 4(4)(7)(1)(c) - Disclosing trade secrets, business affairs or research

RTI RELEASE

ATF Streamlined Business Case 2 - With Due Diligence (Hazelwood Lodge)
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Application SBC200001 From Hazelwood Lodge Pty Ltd As Trustee For Hazelwood Farming Trust
 Form Submitted 25 Nov 2020, 3:33pm AEST

Project Particulars and Reporting Period

* indicates a required field

Report timing

Reports are to align with quarters of the Financial Year (FY) and are required to be lodged within four weeks of the end of each FY quarter for the following reporting periods:

- Quarter 1 FY - 1 July - 30 September
- Quarter 2 FY - 1 October - 31 December
- Quarter 3 FY - 1 January - 31 March
- Quarter 4 FY - 1 April - 30 June.

Reporting Period *
 2020-21 - Qtr 1

Grant recipient and project details

Name of grant recipient *
 Hazelwood Lodge Pty Ltd
 Must be the same as the lead applicant organisation with whom the Department has executed a financial agreement.

Project Title *
 Hazelwood Estate - Luxury Country Retreat
 Must be the same as stated in the ATF Business Case application.

Total Funding Approved under the ATF (GST exclusive) *
 \$1,842,500.00
 Must be a dollar amount.
 Input the amount approved by the Authorising Officer

Project Progress

* indicates a required field

Achievements

Achievements for the reporting period *
 Value management exercise with builders completed and scope revised. Building contract signed with [redacted] with a start date on site of 28th October 2020 and completion date of 26th April 2021.

Milestones and Activity Summary

Progress against milestones (for this reporting period) as agreed in the Financial Incentive Agreement, Project Plan and / or any agreed variations is to be reported here.

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Form Submitted 25 Nov 2020, 3:33pm AEST

Any milestones overdue from the previous reporting period or rescheduled to this reporting period are to be included and progress reported here.

Click 'Add More' to add additional lines.

Milestone/ activity description	Original projected start date	Actual / estimated start date	Original projected end date	Actual / estimated end date	Explanation of variance
--	--	--	--	--	------------------------------------

RTI RELEASE

Page 31 redacted for the following reason:

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ATF Streamlined Business Case 2 - With Due Diligence (Hazelwood Lodge)
ATF Quarterly Reporting Form (Version 2 of 2)
Application SBC200001 From Hazelwood Lodge Pty Ltd As Trustee For Hazelwood Farming Trust

Form Submitted 25 Nov 2020, 3:33pm AEST

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PRELIMINARY RELEASE

Milestones and activities progress commentary

Provide a **summary of progress** during this reporting period against the milestones and activities that were due to be completed.

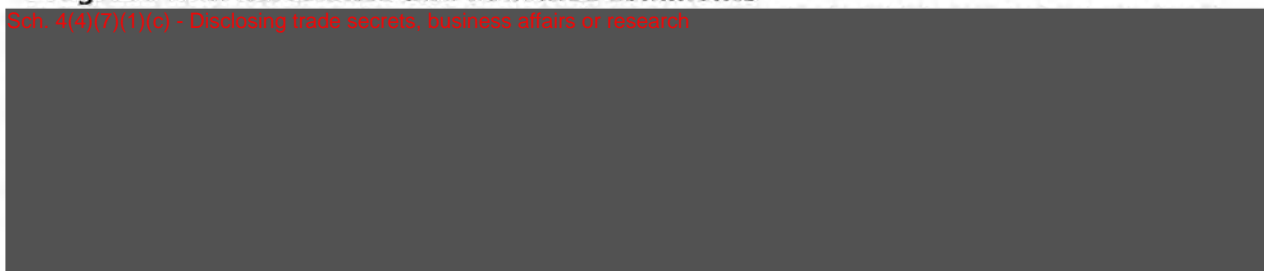
Highlight any risks of not meeting milestones or delivering activities on time for the coming quarter.

Provide an overall assessment of progress, using the traffic light reporting indicators below (green/amber/red).

- Green - No current issues
- Amber - Issues being managed
- Red - Significant issues being managed
- Grey - Not yet applicable.

Progress with milestones and activities comments *

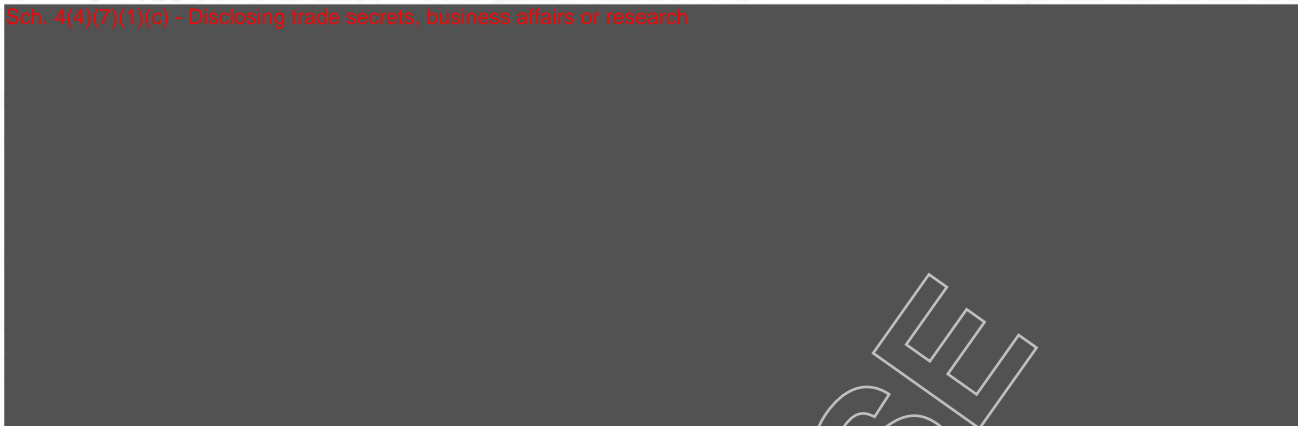
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Traffic light - milestones and activity progress report *

- Green
- Amber
- Red
- Grey

Budget and expenditure report

Progress against expenditure of the grant funding budget as agreed in the Financial Incentive Agreement, Project Plan and / or any agreed variations is to be reported here. Any budget carried over from the previous reporting period is to be included and progress reported here.

Budget item description	Budget item value	Predicted timing of expenditure (as per Project Plan)	Actual spent as at end of quarter
--------------------------------	--------------------------	--	--

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Budget and expenditure commentary

If required, **provide commentary explaining any variance** in the expenditure against the original /amended budget during this reporting period.

Highlight any budget overruns or underspends for the reporting period and the **impact on budget for the coming quarter**. Also provide an overall assessment of budget and expenditure management, using the traffic light indicators below (green/amber/red).

- Green - No current issues
- Amber - Issues being managed
- Red - Significant issues being managed
- Grey - Not yet applicable.

Budget and expenditure comments *

Budget noted in table above now includes fixed building contract value.

Traffic light - budget and expenditure report *

- Green
- Amber
- Red
- Grey

Regulatory and legal

Where relevant, provide a summary of progress with any regulatory or legal aspects of the project for this reporting period. This may include:

- applications for licences or approvals required for construction or operation
- progress with negotiating contracts or agreements with commercial or non-commercial entities required for delivery of the project
- compliance with existing regulatory requirements and licences, including (but not limited to) workplace health and safety, environmental authorities, operations permits etc
- legal action involving project stakeholders or partners.

Provide an overall assessment of status of regulatory and legal management using the traffic light indicators below:

- Green - No current issues
- Amber - Issues being managed
- Red - Significant issues being managed
- Grey - Not yet applicable.

Regulatory and legal progress comments *

Principal building contract now signed, based on standard Master Builder Australia contract. ERA63 license variation was approved by DES in October.

If not relevant to your project, insert N/A.

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Traffic light - regulatory and legal *

- Green
- Amber
- Red
- Grey

Stakeholder engagement and communications

Where relevant, provide a summary of progress with stakeholder engagement activities and communications for the project. This may include:

- managing expectations of the local community regarding the project
- establishing relationships with industry partners, various levels of government or community groups to gain support for delivery of aspects of the project
- public relations and media activities undertaken during the reporting period.

Provide an overall assessment of status of stakeholder engagement and communications using the traffic light indicators below:

- Green - No current issues
- Amber - Issues being managed
- Red - Significant issues being managed
- Grey - Not yet applicable.

Traffic light - stakeholder engagement and communications *

- Green
- Amber
- Red
- Grey

Risk management

A comprehensive risk management framework should be applied in the delivery of each funded project. Regular review of risks, both existing and emerging should be conducted and inform management actions in the delivery of the project.

Provide an overall status assessment of risk management using the traffic light indicators below:

- Green - No current issues
- Amber - Issues being managed
- Red - Significant issues being managed
- Grey - Not yet applicable.

Attach a copy of the current risk matrix / risk register for the project *

Filename: Project Risk Matrix 30 09 20.pdf
File size: 12.6 kB

Comment on any risks that have escalated or been realised since the last reporting period, reasons and mitigation strategies; or insert N/A. *

Licenses, permits and other regulatory constraints – variation of existing ERA63 license has been issued, reducing risk since last reporting period.

Unforeseen costs – Fixed cost building contract signed. This removes significant risk, with

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any remaining risk of unforeseen costs relating to delay days (ie inclement weather) and variations to the contract (we understand 85% of variation risk is eliminated once the project is "out of the ground"; ie earthworks, slab and footings complete).

COVID-19 pandemic risk - monitoring any potential impact on building material supply chain and ability to operate in 2021 continues.

Difficulties with tender process - risk removed through execution of building contract.

Traffic light - risk management *

- Green
- Amber
- Red
- Grey

Benefits Report

* indicates a required field

Benefits reporting

Projects under the ATF have been funded based on the economic and community benefits they are estimated to generate.

Each project will generate different types of benefits depending on it's type (e.g. product, experience, attraction, infrastructure), location and scale.

Key benefits that underpin the ATF objectives are:

- Jobs supported (construction/development and ongoing operational jobs)
- Additional Overnight Visitor Expenditure attributable to the project
- Annual visitation /patrons using/visiting the product, experience, infrastructure or attraction

Where benefits are not able to be recorded or reported on during the reporting period, please indicate this.

Provide an overall status assessment of benefits realisation using the traffic light indicators below:

- Green - No current issues
- Amber - Issues being managed
- Red - Significant issues being managed
- Grey - Not yet applicable.

Commentary on tourism benefits reported in this period *

No update in construction phase.

Traffic light - benefits

- Green
- Amber
- Red
- Grey

**ATF Streamlined Business Case 2 - With Due Diligence (Hazelwood Lodge)
ATF Quarterly Reporting Form (Version 2 of 2)
Application SBC200001 From Hazelwood Lodge Pty Ltd As Trustee For Hazelwood Farming
Trust**

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Jobs supported this financial year

The intent is to capture construction or project development jobs separate to ongoing operational jobs (i.e. after a product is launched or infrastructure is opened for use).

For construction jobs this may include tradespeople or subcontractors involved in building infrastructure; or tourism professionals creating itineraries related to the new attraction and marketing these in advance of the attraction opening.

Will the project support construction or project development jobs in this financial year? *

- Yes
 No

This includes jobs that are specifically for the delivery of the project, e.g. development of new product, infrastructure construction jobs or jobs creating itineraries. The intent is to capture construction or project development jobs separate to ongoing operational jobs (i.e. after a product is launched or infrastructure is opened for use).

Will the project support operational jobs in this financial year? *

- Yes
 No

This includes jobs that will be involved in running or operating the product, attraction, infrastructure or experience after it has been launched and is open to tourists.

Job supported - during construction or development of the project

Jobs figures to be captured here include those that are involved in the delivery of the project, prior to tourists being able to use or access the end product, experience, attraction or infrastructure.

'New FTEs' should capture those roles that are created specifically to deliver the project.

'Existing FTEs' should capture those roles that already exist, where the approved project results in this role being extended or the continued profitability of an organisation that supports that job.

How many new construction FTEs is the project estimated to support this financial year? *

8

How many new construction FTEs has the project supported to date? (as at the end of the reporting period) *

3

Insert N/A if not relevant

How many existing FTEs is the project estimated to support this financial year for construction/development? *

N/A

Insert N/A if not relevant

How many existing FTEs have been supported to date for construction/development? (as at the end of the reporting period) *

N/A

Insert N/A if not relevant

Jobs supported - during operations

How many new operational FTEs is the project estimated to support this financial year? *

18 (General Manager to be hired imminently, and rest of the operational team to be built out ~3 months from opening)

How many new operational FTEs have been supported to date? (as at the end of the reporting period) *

0

If not relevant, insert N/A

How many existing delivery/operational FTEs are likely to be supported this financial year? *

N/A

If not relevant, insert N/A

How many of the existing delivery/operational FTEs have been supported to date? (as at the end of this reporting period) *

N/A

If not relevant, insert N/A

Indigenous outcomes delivered during the reporting period

Has the project commenced delivering on the Indigenous outcomes that were estimated in the ATF Business Case? *

Yes

No

Do the Indigenous outcomes reported for this period include supporting new or existing Indigenous jobs? *

Yes

No

Tourism visitor benefits report

Did tourists use the new product, attraction, experience or infrastructure during this reporting period? *

Yes

No

If yes, this must be reported below as numbers of visitors using the new product, attraction, experience or infrastructure during the reporting period.

Has the project generated an increase in overnight visitor expenditure (OVE) during this reporting period? *

Yes

No

Attachments

Please attach any additional information / reports here:

**ATF Streamlined Business Case 2 - With Due Diligence (Hazelwood Lodge)
ATF Quarterly Reporting Form (Version 2 of 2)
Application SBC200001 From Hazelwood Lodge Pty Ltd As Trustee For Hazelwood Farming
Trust**

Form Submitted 25 Nov 2020, 3:33pm AEST

No files have been uploaded
A maximum of 10 files may be attached.

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**ATF Streamlined Business Case 2 - With Due Diligence (Hazelwood Lodge)
ATF Quarterly Reporting Form**

Application SBC200001 From Hazelwood Lodge Pty Ltd As Trustee For Hazelwood Farming Trust
Form Submitted 29 Jan 2021, 10:28am AEST

Project Particulars and Reporting Period

* indicates a required field

Report timing

Reports are to align with quarters of the Financial Year (FY) and are required to be lodged within four weeks of the end of each FY quarter for the following reporting periods:

- Quarter 1 FY - 1 July - 30 September
- Quarter 2 FY - 1 October - 31 December
- Quarter 3 FY - 1 January - 31 March
- Quarter 4 FY - 1 April - 30 June.

Reporting Period *

2020-21 - Qtr 2

Grant recipient and project details

Name of grant recipient *

Hazelwood Lodge Pty Ltd

Must be the same as the lead applicant organisation with whom the Department has executed a financial agreement.

Project Title *

Hazelwood Estate - Luxury Country Retreat

Must be the same as stated in the ATF Business Case application.

Total Funding Approved under the ATF (GST exclusive) *

\$1,842,500.00

Must be a dollar amount.

Input the amount approved by the Authorising Officer

Project Progress

* indicates a required field

Achievements

Achievements for the reporting period *

Construction commenced on site on the 2nd of November, 2020.

A General Manager was hired to operate the business during this reporting period, commencing January 2021.

Milestones and Activity Summary

Progress against milestones (for this reporting period) as agreed in the Financial Incentive Agreement, Project Plan and / or any agreed variations is to be reported here.

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Any milestones overdue from the previous reporting period or rescheduled to this reporting period are to be included and progress reported here.

Click 'Add More' to add additional lines.

Milestone/ activity description	Original projected start date	Actual / estimated start date	Original projected end date	Actual / estimated end date	Explanation of variance
Stage 2 Construction of Essential Services	1 July 2020	2nd November 2020	31 July 2020	26th April 2021	No variance from last report
Stage 3 Construction of Structures	1 August 2020	28th October 2020	4 December 2020	26th April 2021	No variance from last report
Stage 4 Construction of Access Infrastructure & Landscaping; Preparations for Launch	1 November 2020	1st March 2021	18 December 2020	26th April 2021	No variance from last report
Project Opening	-	-	18 January 2021	31 May 2021	No variance from last report
	As per Project Plan		As per Project Plan		

Milestones and activities progress commentary

Provide a **summary of progress** during this reporting period against the milestones and activities that were due to be completed.

Highlight any risks of not meeting milestones or delivering activities on time for the coming quarter.

Provide an overall assessment of progress, using the traffic light reporting indicators below (green/amber/red).

- Green - No current issues
- Amber - Issues being managed
- Red - Significant issues being managed
- Grey - Not yet applicable.

Progress with milestones and activities comments *

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Progress made on construction October through December 2020 includes:

- Revised Building Approval
- Site Establishment - Fencing, accommodation, Erosion & sediment Control
- Detailed survey and setout works
- Property Power pole and 200KVA pole-mount transformer installed
- Site temporary & mains power cabling installed
- Site Clearing, stripping
- Bulk Earthworks to carpark, Function Centre, Tank Farm, Tent and Cabin access roads
- Detailed Earthworks & footings to Tents & Cabins, including bored piers and strip footings
- Structural steel detailing/shop drawing
- Structural Steel Fabrication commenced

The major risk of not meeting milestones dates is still inclement weather. December 2020 and January 2021 were both very wet and the forecast for February and March 2021 is similar.

Traffic light - milestones and activity progress report *

- Green
- Amber
- Red
- Grey

Budget and expenditure report

Progress against expenditure of the grant funding budget as agreed in the Financial Incentive Agreement, Project Plan and / or any agreed variations is to be reported here. Any budget carried over from the previous reporting period is to be included and progress reported here.

Budget item description	Budget item value	Predicted timing of expenditure (as per Project Plan)	Actual spent as at end of quarter
--------------------------------	--------------------------	--	--

Sub. 4(4)(7)(1)(c) - Disclosing trade secrets, business affairs or research

ATF Streamlined Business Case 2 - With Due Diligence (Hazelwood Lodge)
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Budget and expenditure commentary

If required, **provide commentary explaining any variance** in the expenditure against the original /amended budget during this reporting period.

Highlight any budget overruns or underspends for the reporting period and the **impact on budget for the coming quarter**. Also provide an overall assessment of budget and expenditure management, using the traffic light indicators below (green/amber/red).

- Green - No current issues
- Amber - Issues being managed
- Red - Significant issues being managed
- Grey - Not yet applicable.

Budget and expenditure comments *

Please note that the building company issues progress claims that breaks costs down based on aspects of the build (ie preliminaries, earthworks, concrete, carpentry, etc) rather than per structure or type of structure (ie accommodation & amenities, food establishment, etc). Therefore going forward we will report actual expenditure within the building contract and other expenditure that falls outside the building contract (ie consultants, engineers, council fees/charges, FF&E, etc) to better align our reporting to the ATF with the data we have access to on a regular basis.

To date, the project is running close to the revised budget, per the re-expanded scope.

Traffic light - budget and expenditure report *

- Green
- Amber
- Red
- Grey

Regulatory and legal

Where relevant, provide a summary of progress with any regulatory or legal aspects of the project for this reporting period. This may include:

- applications for licences or approvals required for construction or operation
- progress with negotiating contracts or agreements with commercial or non-commercial entities required for delivery of the project
- compliance with existing regulatory requirements and licences, including (but not limited to) workplace health and safety, environmental authorities, operations permits etc
- legal action involving project stakeholders or partners.

Provide an overall assessment of status of regulatory and legal management using the traffic light indicators below:

- Green - No current issues
- Amber - Issues being managed
- Red - Significant issues being managed
- Grey - Not yet applicable.

Regulatory and legal progress comments *

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ATF Streamlined Business Case 2 - With Due Diligence (Hazelwood Lodge)
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If not relevant to your project, insert N/A.

Traffic light - regulatory and legal *

- Green
- Amber
- Red
- Grey

Stakeholder engagement and communications

Where relevant, provide a summary of progress with stakeholder engagement activities and communications for the project. This may include:

- managing expectations of the local community regarding the project
- establishing relationships with industry partners, various levels of government or community groups to gain support for delivery of aspects of the project
- public relations and media activities undertaken during the reporting period.

Provide an overall assessment of status of stakeholder engagement and communications using the traffic light indicators below:

- Green - No current issues
- Amber - Issues being managed
- Red - Significant issues being managed
- Grey - Not yet applicable.

Traffic light - stakeholder engagement and communications *

- Green
- Amber
- Red
- Grey

Risk management

A comprehensive risk management framework should be applied in the delivery of each funded project. Regular review of risks, both existing and emerging should be conducted and inform management actions in the delivery of the project.

Provide an overall status assessment of risk management using the traffic light indicators below:

- Green - No current issues
- Amber - Issues being managed
- Red - Significant issues being managed
- Grey - Not yet applicable.

**ATF Streamlined Business Case 2 - With Due Diligence (Hazelwood Lodge)
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Form Submitted 29 Jan 2021, 10:28am AEST

Attach a copy of the current risk matrix / risk register for the project *

Filename: Project Risk Matrix 31 12 20.pdf
File size: 12.7 kB

Comment on any risks that have escalated or been realised since the last reporting period, reasons and mitigation strategies; or insert N/A. *

No change

Traffic light - risk management *

- Green
- Amber
- Red
- Grey

Benefits Report

* indicates a required field

Benefits reporting

Projects under the ATF have been funded based on the economic and community benefits they are estimated to generate.

Each project will generate different types of benefits depending on it's type (e.g. product, experience, attraction, infrastructure), location and scale.

Key benefits that underpin the ATF objectives are:

- Jobs supported (construction/development and ongoing operational jobs)
- Additional Overnight Visitor Expenditure attributable to the project
- Annual visitation /patrons using/visiting the product, experience, infrastructure or attraction

Where benefits are not able to be recorded or reported on during the reporting period, please indicate this.

Provide an overall status assessment of benefits realisation using the traffic light indicators below:

- Green - No current issues
- Amber - Issues being managed
- Red - Significant issues being managed
- Grey - Not yet applicable.

Commentary on tourism benefits reported in this period *

No update in construction phase.

Traffic light - benefits

- Green
- Amber
- Red
- Grey

ATF Streamlined Business Case 2 - With Due Diligence (Hazelwood Lodge)
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Application SBC200001 From Hazelwood Lodge Pty Ltd As Trustee For Hazelwood Farming Trust
Form Submitted 29 Jan 2021, 10:28am AEST

Jobs supported this financial year

The intent is to capture construction or project development jobs separate to ongoing operational jobs (i.e. after a product is launched or infrastructure is opened for use). For construction jobs this may include tradespeople or subcontractors involved in building infrastructure; or tourism professionals creating itineraries related to the new attraction and marketing these in advance of the attraction opening.

Will the project support construction or project development jobs in this financial year? *

- Yes
 No

This includes jobs that are specifically for the delivery of the project, e.g. development of new product, infrastructure construction jobs or jobs creating itineraries. The intent is to capture construction or project development jobs separate to ongoing operational jobs (i.e. after a product is launched or infrastructure is opened for use).

Will the project support operational jobs in this financial year? *

- Yes
 No

This includes jobs that will be involved in running or operating the product, attraction, infrastructure or experience after it has been launched and is open to tourists.

Job supported - during construction or development of the project

Jobs figures to be captured here include those that are involved in the delivery of the project, prior to tourists being able to use or access the end product, experience, attraction or infrastructure.

'New FTEs' should capture those roles that are created specifically to deliver the project.

'Existing FTEs' should capture those roles that already exist, where the approved project results in this role being extended or the continued profitability of an organisation that supports that job.

How many new construction FTEs is the project estimated to support this financial year? *

18

How many new construction FTEs has the project supported to date? (as at the end of the reporting period) *

9

Insert N/A if not relevant

How many existing FTEs is the project estimated to support this financial year for construction/development? *

0

Insert N/A if not relevant

How many existing FTEs have been supported to date for construction/development? (as at the end of the reporting period) *

0

Insert N/A if not relevant

Jobs supported - during operations

How many new operational FTEs is the project estimated to support this financial year? *

5

How many new operational FTEs have been supported to date? (as at the end of the reporting period) *

0

If not relevant, insert N/A.

How many existing delivery/operational FTEs are likely to be supported this financial year? *

0

If not relevant, insert N/A.

How many of the existing delivery/operational FTEs have been supported to date? (as at the end of this reporting period) *

0

If not relevant, insert N/A.

Indigenous outcomes delivered during the reporting period

Has the project commenced delivering on the Indigenous outcomes that were estimated in the ATF Business Case? *

- Yes
 No

Do the Indigenous outcomes reported for this period include supporting new or existing Indigenous jobs? *

- Yes
 No

Tourism visitor benefits report

Did tourists use the new product, attraction, experience or infrastructure during this reporting period? *

- Yes
 No

If yes, this must be reported below as numbers of visitors using the new product, attraction, experience or infrastructure during the reporting period.

Has the project generated an increase in overnight visitor expenditure (OVE) during this reporting period? *

- Yes
 No

Attachments

Please attach any additional information / reports here:

**ATF Streamlined Business Case 2 - With Due Diligence (Hazelwood Lodge)
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Application SBC200001 From Hazelwood Lodge Pty Ltd As Trustee For Hazelwood Farming Trust**

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No files have been uploaded

A maximum of 10 files may be attached.

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RTI RELEASE

ATF Streamlined Business Case 2 - With Due Diligence (Hazelwood Lodge)
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Application SBC200001 From Hazelwood Lodge Pty Ltd As Trustee For Hazelwood Farming Trust
Form Submitted 6 May 2021, 2:51pm AEST

Project Particulars and Reporting Period

* indicates a required field

Report timing

Reports are to align with quarters of the Financial Year (FY) and are required to be lodged within four weeks of the end of each FY quarter for the following reporting periods:

- Quarter 1 FY - 1 July - 30 September
- Quarter 2 FY - 1 October - 31 December
- Quarter 3 FY - 1 January - 31 March
- Quarter 4 FY - 1 April - 30 June.

Reporting Period *
2020-21 - Qtr 3

Grant recipient and project details

Name of grant recipient *
Hazelwood Lodge Pty Ltd
Must be the same as the lead applicant organisation with whom the Department has executed a financial agreement.

Project Title *
Hazelwood Estate - Luxury Country Retreat
Must be the same as stated in the ATF Business Case application.

Total Funding Approved under the ATF (GST exclusive) *
\$1,842,500.00
Must be a dollar amount.
Input the amount approved by the Authorising Officer

Project Progress

* indicates a required field

Achievements

Achievements for the reporting period *
Construction - Construction continued throughout the period but was delayed by higher than normal wet weather. All in ground services are complete and structural works to all buildings are well progressed.



Milestones and Activity Summary

Progress against milestones (for this reporting period) as agreed in the Financial Incentive Agreement, Project Plan and / or any agreed variations is to be reported here.
 Any milestones overdue from the previous reporting period or rescheduled to this reporting period are to be included and progress reported here.
 Click 'Add More' to add additional lines.

Milestone/ activity description	Original projected start date	Actual / estimated start date	Original projected end date	Actual / estimated end date	Explanation of variance
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Milestones and activities progress commentary

ATF Streamlined Business Case 2 - With Due Diligence (Hazelwood Lodge)
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Provide a **summary of progress** during this reporting period against the milestones and activities that were due to be completed.

Highlight any risks of not meeting milestones or delivering activities on time for the coming quarter.

Provide an overall assessment of progress, using the traffic light reporting indicators below (green/amber/red).

- Green - No current issues
- Amber - Issues being managed
- Red - Significant issues being managed
- Grey - Not yet applicable.

Progress with milestones and activities comments *

Sch. 4(4)(7)(1)(c) - Disclosing trade secrets, business affairs or research

Progress made on construction January through March 2021 includes:

- Concrete Works complete
- Structural steel erection complete
- Blockwork complete
- Services well advanced to all buildings and general infrastructure
- Carpentry well advanced including timber frame walls, flooring and roof trusses
- Roofing commenced
- Window installation commenced

The most prevalent risk of not meeting milestone dates is inclement weather. January to March 2021 was a very wet period, however the historical monthly rainfall average declines significantly through the next reporting period.

Traffic light - milestones and activity progress report *

- Green
- Amber
- Red
- Grey

Budget and expenditure report

Progress against expenditure of the grant funding budget as agreed in the Financial Incentive Agreement, Project Plan and / or any agreed variations is to be reported here. Any budget carried over from the previous reporting period is to be included and progress reported here.

ATF Streamlined Business Case 2 - With Due Diligence (Hazelwood Lodge)
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Budget item description	Budget item value	Predicted timing of expenditure (as per Project Plan)	Actual spent as at end of quarter
--------------------------------	--------------------------	--	--



Budget and expenditure commentary

If required, **provide commentary explaining any variance** in the expenditure against the original /amended budget during this reporting period.

Highlight any budget overruns or underspends for the reporting period and the **impact on budget for the coming quarter**. Also provide an overall assessment of budget and expenditure management, using the traffic light indicators below (green/amber/red).

- Green - No current issues
- Amber - Issues being managed
- Red - Significant issues being managed
- Grey - Not yet applicable.

Budget and expenditure comments *

To date, the project spend is progressing in line with the revised budget, per the re-expanded scope.

Traffic light - budget and expenditure report *

- Green
- Amber
- Red
- Grey

Regulatory and legal

Where relevant, provide a summary of progress with any regulatory or legal aspects of the project for this reporting period. This may include:

- applications for licences or approvals required for construction or operation
- progress with negotiating contracts or agreements with commercial or non-commercial entities required for delivery of the project
- compliance with existing regulatory requirements and licences, including (but not limited to) workplace health and safety, environmental authorities, operations permits etc

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- legal action involving project stakeholders or partners.

Provide an overall assessment of status of regulatory and legal management using the traffic light indicators below:

- Green - No current issues
- Amber - Issues being managed
- Red - Significant issues being managed
- Grey - Not yet applicable.

Regulatory and legal progress comments *

No change.

If not relevant to your project, insert N/A.

Traffic light - regulatory and legal *

- Green
- Amber
- Red
- Grey

Stakeholder engagement and communications

Where relevant, provide a summary of progress with stakeholder engagement activities and communications for the project. This may include:

- managing expectations of the local community regarding the project
- establishing relationships with industry partners, various levels of government or community groups to gain support for delivery of aspects of the project
- public relations and media activities undertaken during the reporting period.

Provide an overall assessment of status of stakeholder engagement and communications using the traffic light indicators below:

- Green - No current issues
- Amber - Issues being managed
- Red - Significant issues being managed
- Grey - Not yet applicable.

Traffic light - stakeholder engagement and communications *

- Green
- Amber
- Red
- Grey

Risk management

A comprehensive risk management framework should be applied in the delivery of each funded project. Regular review of risks, both existing and emerging should be conducted and inform management actions in the delivery of the project.

Provide an overall status assessment of risk management using the traffic light indicators below:

- Green - No current issues

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- Amber - Issues being managed
- Red - Significant issues being managed
- Grey - Not yet applicable.

Attach a copy of the current risk matrix / risk register for the project *

Filename: Project Risk Matrix 31 03 21.pdf
File size: 69.7 kB

Comment on any risks that have escalated or been realised since the last reporting period, reasons and mitigation strategies; or insert N/A. *
No change.

Traffic light - risk management *

- Green
- Amber
- Red
- Grey

Benefits Report

* indicates a required field

Benefits reporting

Projects under the ATF have been funded based on the economic and community benefits they are estimated to generate.

Each project will generate different types of benefits depending on it's type (e.g. product, experience, attraction, infrastructure), location and scale.

Key benefits that underpin the ATF objectives are:

- Jobs supported (construction/development and ongoing operational jobs)
- Additional Overnight Visitor Expenditure attributable to the project
- Annual visitation /patrons using/visiting the product, experience, infrastructure or attraction

Where benefits are not able to be recorded or reported on during the reporting period, please indicate this.

Provide an overall status assessment of benefits realisation using the traffic light indicators below:

- Green - No current issues
- Amber - Issues being managed
- Red - Significant issues being managed
- Grey - Not yet applicable.

Commentary on tourism benefits reported in this period *

No update in construction phase.

Traffic light - benefits

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- Green
- Amber
- Red
- Grey

Jobs supported this financial year

The intent is to capture construction or project development jobs separate to ongoing operational jobs (i.e. after a product is launched or infrastructure is opened for use). For construction jobs this may include tradespeople or subcontractors involved in building infrastructure; or tourism professionals creating itineraries related to the new attraction and marketing these in advance of the attraction opening.

Will the project support construction or project development jobs in this financial year? *

- Yes
- No

This includes jobs that are specifically for the delivery of the project, e.g. development of new product, infrastructure construction jobs or jobs creating itineraries. The intent is to capture construction or project development jobs separate to ongoing operational jobs (i.e. after a product is launched or infrastructure is opened for use).

Will the project support operational jobs in this financial year? *

- Yes
- No

This includes jobs that will be involved in running or operating the product, attraction, infrastructure or experience after it has been launched and is open to tourists.

Job supported - during construction or development of the project

Jobs figures to be captured here include those that are involved in the delivery of the project, prior to tourists being able to use or access the end product, experience, attraction or infrastructure.

'New FTEs' should capture those roles that are created specifically to deliver the project.

'Existing FTEs' should capture those roles that already exist, where the approved project results in this role being extended or the continued profitability of an organisation that supports that job.

How many new construction FTEs is the project estimated to support this financial year? *

18

How many new construction FTEs has the project supported to date? (as at the end of the reporting period) *

12

Insert N/A if not relevant

How many existing FTEs is the project estimated to support this financial year for construction/development? *

0

Insert N/A if not relevant

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How many existing FTEs have been supported to date for construction/development? (as at the end of the reporting period) *

0

Insert N/A if not relevant

Jobs supported - during operations

How many new operational FTEs is the project estimated to support this financial year? *

5

How many new operational FTEs have been supported to date? (as at the end of the reporting period) *

2

If not relevant, insert N/A

How many existing delivery/operational FTEs are likely to be supported this financial year? *

0

If not relevant, insert N/A

How many of the existing delivery/operational FTEs have been supported to date? (as at the end of this reporting period) *

0

If not relevant, insert N/A

Indigenous outcomes delivered during the reporting period

Has the project commenced delivering on the Indigenous outcomes that were estimated in the ATF Business Case? *

Yes

No

Do the Indigenous outcomes reported for this period include supporting new or existing Indigenous jobs? *

Yes

No

Tourism visitor benefits report

Did tourists use the new product, attraction, experience or infrastructure during this reporting period? *

Yes

No

If yes, this must be reported below as numbers of visitors using the new product, attraction, experience or infrastructure during the reporting period.

Has the project generated an increase in overnight visitor expenditure (OVE) during this reporting period? *

Yes

No

Attachments

Please attach any additional information / reports here:

No files have been uploaded
A maximum of 10 files may be attached.

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Page 60 redacted for the following reason:

Sch. 4(4)(7)(1)(c) - Disclosing trade secrets, business affairs or research

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